

City of Memphis

721 Robertson
Memphis, Texas 79245
PH: 806-259-3001
Fax: 806-259-3852

BID REQUIREMENTS ON TAX FORECLOSURE PROPERTY

Dear Bidder:

The following information is required to place a sealed bid on tax foreclosure properties. Please attach this signed form with your sealed bid to be opened in regular council meetings. The City reserves the right to accept or reject any and all bids.

1. Name, address and phone number of bidder. _____

2. A Bidding Permit from the Hall County Appraisal District located at 112 S. 5th Street, Memphis, showing no delinquent taxes owed. The permit has a \$10.00 fee payable to the HCAD.
3. Proof of no delinquent city utility bill owed (water, refuse, sewer or landfill).
Delinquent _____ No Delinquent _____
Please ask the Water Utility Billing Clerk to initialize in one of the blanks.
4. Agreement to clean up property within ninety (90) days of purchase and if property is not cleaned up within ninety (90) days because of some reasonable delay, request an extension from the City Secretary's office.
5. A \$50.00 deed filing fee will be in addition to your bid.

Signed

Date

Received _____
City Secretary

City of Memphis

721 Robertson
Memphis, Texas 79245
PH: 806-259-3001
Fax: 806-259-3852

BID FORM TO PURCHASE DELIQUENT TAX PROPERTY

I _____ place the bid amount of _____
on the property listed below:

Address: _____

Legal: _____

If awarded the bid, I agree to pay my bid amount within ten (10) days of notification of acceptance. An additional \$50.00 will be applied to the bid for the deed to be filed with the County Clerk's office. A copy of the deed will be mailed directly to you.

Signed

Date