

**CITY OF MEMPHIS
721 ROBERTSON ST
MEMPHIS, TX 79245**

Any individual filing a complaint must fill out this form completely and submit it to the department chairman. All complaints will be processed in accordance with the city ordinances.

1. Name

2. Please state the date of the event or series of events causing the complaint.

3. Please state your complaint, including the individual harm alleged.

4. Please state specific facts of which you are aware to support your complaint (list in detail).

Signed: _____

Date: _____