

## **MINUTES OF NOVEMBER 13, 2023, REGULAR MEETING**

On this, the 13<sup>th</sup> day of November 2023, beginning at 6:00 p.m., the City Council convened in regular session in the City Council Room. The meeting being open to the public and notice of said meeting having been given as prescribed by Chapter 51 of the Government Code with the following being present and in attendance to wit:

Mayor Joe Davis, Council Members Ed Bailey, Jill Cromwell, C.W. Ivey, Leslie Ivy, Melisa McIntosh, Mollie Moffitt and Woody Richardson. Employees present were City Secretary Cindy Woodard, Fireman Nick Narvaez, Landfill Supervisor David Morris, Police Chief Rex Plant and Water Clerk Marla Green. Citizens present were Kim Cloyd, Christina Cristan, Cassandra Hernandez and Marcia Campbell.

Absent: Ray Dickson

### **CALL TO ORDER AND INVOCATION**

Mayor Davis called the regular meeting to order and noted a quorum present. He welcomed all in attendance and asked Alderman Richardson to voice the invocation. The following items were presented.

### **PUBLIC COMMENT**

No comments were made.

### **APPROVE CONSENT AGENDA ITEMS**

The consent agenda items were presented for approval: the regular meeting minutes from October 12, 2023, special meeting minutes from October 16, 2023, accept collections and pay expenditures for October 2023, and Annual Investment report ending September 30, 2023. Alderman Bailey moved to approve the consent agenda items, seconded by Alderwoman McIntosh. The vote was unanimous in favor.

### **DEPARTMENT HEAD REPORTS ON MONTHLY ACTIVITIES**

Landfill Supervisor David Morris reported the new trash truck has arrived.

Fireman Nick Narvaez presented his written report to the council. He reported the county is still in a burn ban. He also reported the fire department still has free smoke alarms and they can install them as well.

City Secretary Woodard reported there is an easement issue with the old Got Ink building. They have been consulting with the city attorney since the individuals that purchased the old Deaver law office are not allowing access to the back of the building.

Police Chief Rex Plant reported he has completed the audit of the evidence room this past weekend. He commended the Sheriff's office for all the assistance they have given him since he started. He requested using his budget to purchase new weapons, car printers and new bullet

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proof vests for the department. He informed them that a vest is only good for five years and the ones at the department are much older.

**OLD BUSINESS**

**MOTION TO REMOVE THE TABLED ITEMS FROM THE TABLE**

Alderwoman Cromwell moved to remove the tabled items from the table, seconded by Alderman Bailey. The vote was unanimous in favor.

**CONSIDER EXTENDING AGREEMENT WITH PANHANDLE COMMUNITY SERVICES FOR WATER ASSISTANCE PROGRAM**

Christina Cristan with Panhandle Community Services explained the reason for extending the agreement for the water assistance program and addressed questions from the council. Alderwoman Ivy moved to extend the agreement with Panhandle Community Services for the water assistance program, seconded by Alderman Richardson. The vote was unanimous in favor.

**CONSIDER APPOINTING ADMINISTRATOR FOR TEXAS COMMISSION ON LAW ENFORCEMENT**

Chief Plant reported that he should assume the duties of administrator for TCOLE. Alderwoman Cromwell moved to approve appointing Police Chief Rex Plant as administrator for Texas Commission on Law Enforcement, seconded by Alderwoman Moffitt. The vote was unanimous in favor.

**NEW BUSINESS**

**CONSIDER REQUEST FOR BIDS FOR PROPERTY CLEANUP ON THE 100 BLOCK OF S. 5<sup>TH</sup> STREET**

The council reviewed the proposed request for bids and had questions concerning the brick on the property that is stacked on pallets. Alderman Ivey moved to have the city attorney review and verify the ownership of the brick, seconded by Alderwoman McIntosh. The vote was unanimous in favor.

**CONSIDER DATE FOR CITY CHRISTMAS PARTY**

Alderman Bailey moved to have the City Christmas party on December 14<sup>th</sup> at 6:30 p.m., seconded by Alderwoman Cromwell. The vote was unanimous in favor.



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### **ADDRESS ITEMS MISSING FROM POLICE DEPARTMENT**

The council discussed the items that were transferred to the Sherriff's Department when Chief Thomas left. No action was taken.

### **DISCUSS IMPLEMENTING EXPENDITURE POLICY**

A sample expenditure policy was reviewed by the council. It was discussed to also create an inventory policy for the departments. Alderman Bailey moved table and to put together an expenditure and inventory policy for next month, seconded by Alderman Richardson. The vote was unanimous in favor.

### **AUTHORIZE COMMITTEE TO HEAD CITY WIDE CLEANUP**

The council discussed creating a city-wide cleanup committee to assist the city crew. Alderwomen Cromwell, Ivy and McIntosh volunteered to serve on the committee. Alderwoman Cromwell moved to create a city-wide cleanup committee, seconded by Alderman Ivey. The vote was unanimous in favor. Mayor Davis approved Jill Cromwell, Leslie Ivy and Melisa McIntosh to serve on the committee.

### **MAYOR AND COUNCIL ITEMS OF COMMUNITY INTEREST**

Alderman Ivey voiced his concern that we need to cleanup our own before we take bids for cleaning up downtown. He feels this needs to be addressed. Alderwoman McIntosh thanked the city employees for what they do, she appreciates working with the council and thanked Kim Cloyd for her support. Alderwoman Moffitt wished everyone a Happy Thanksgiving and she appreciates what everyone does. Alderman Richardson appreciated the city employees and wished all a Happy Thanksgiving. Alderman Bailey wished everyone Happy Holidays and he appreciates everyone. Alderwoman Ivy stated she thinks they have come a long way as they have a chief and the city council is working together. She appreciated everyone. Alderwoman Cromwell reported she likes the changes, and feels they are coming together as a team. She thanked everyone for the jobs they do and wished all a Happy Thanksgiving. Mayor Davis reported he is working with the EDC to create a welcome guide to showcase Memphis and the surrounding areas in Hall County. He is working with the publisher who created the guide for Clarendon. He is glad that Rex has come to work for us and feels it is going to work out for the community.

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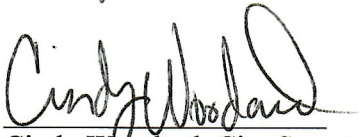
**ADJOURN**

Alderman Bailey moved to adjourn the meeting, seconded by Alderwoman Cromwell. The vote was unanimous in favor. The meeting was adjourned at 7:25 p.m.

Approved:

  
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Joe Davis, Mayor

Attest:

  
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Cindy Woodard, City Secretary